



association of family
health teams of ontario

AFHTO 2016 Bright Lights Awards

Shining a light on your team:

Awards nomination tips

Webinar April 19, 2016

- Call-in: 1 888 816 4438 OR +1 (647) 497-9385
- Access Code: 988-275-034
- Audio PIN: Shown in Control Panel to the right

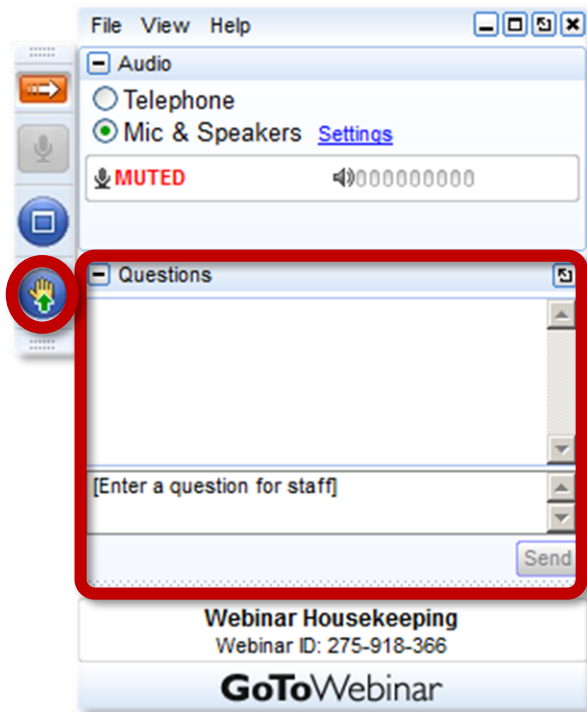
Welcome to the webinar

How to Participate

All attendees are automatically muted. You must be logged in to the webinar to ask questions or send comments.

Options:

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Webinar Agenda

1. Overview of the “Bright Lights” Awards
2. Evaluation/Review Criteria
3. Nomination writing tips & filling out the online form
4. Questions?

POLL

Have you submitted a nomination in the past?

- Yes
- No

POLL

Are you planning on submitting a nomination this year?

- Yes, I will submit 1 nomination
- Yes, I will submit more than one nomination
- I'm thinking about it but I don't know what to focus on
- Not sure yet

AFHTO 2016 “Bright Lights” Awards

The “Bright Lights” Awards recognize leadership, outstanding work and significant progress being made to improve the value delivered by interprofessional primary care teams across Ontario.

“Bright Lights” Award recipients are:

- **Innovators** – making small changes for maximum impact to improve patient experience and outcomes
- **Team Players** – interprofessional teams, collaborators and relationship builders
- **Demonstrating Impact** – can show how their work is benefitting the health care system

AFHTO 2016 “Bright Lights” Awards



Eight awards will be presented in seven categories.

ALL award recipients will receive an education grant valued at \$3,000.



October 17, 2016

Time: 5:30 PM to 8:30 PM



Westin Harbour Castle, One Harbour Square,
Toronto, Ontario



<http://www.afhto.ca/conference/afhto-bright-lights-awards/>

How are award recipients recognized?

1. Beautiful plaque to be posted in your office/clinic.
2. \$3,000 education grant to winning team
3. Video shared at awards dinner & online
 - a) Need photos from each nominee to develop the videos.
 - b) Past videos are all posted on AFHTO's YouTube channel:
https://www.youtube.com/channel/UCSDmyOEA_tH50-zQyOWeTuA
4. Media coverage
 - a) Each award recipients gets a press kit to reach out to their local media

How to submit a nomination?

1. Review the nomination [categories](#) in advance.
2. Review the nomination [evaluation criteria](#).
3. Complete the [online nomination form](#) and send all supporting materials before **July 12, 2016**.
4. Submit supporting documents to info@afhto.ca:
 - **1-4 high-quality photos of nominees** in png. or jpg. format to be featured at the Awards Dinner on October 17.
 - Signed [statement of attestation](#) to release photos for AFHTO use.
 - **Deadline to submit photos is July 29, 2016.**

What is the review committee looking for?

Evaluation Criteria

The review committee will score each nomination on a scale of 1 (Very low) to 5 (Very high) for the extent to which the achievement:

- Reflects significant achievement within the award category
- Exemplifies innovative thinking and leadership
- **NEW** Recognizes and addresses the needs of their local population
 - access or barriers to care, rurality, etc.
- Is backed up by evidence of impact
- Is sustainable with potential for continued improvement
- Offers significant, useful and relevant learning opportunities/resources to primary care teams
- **NEW** Reflects patient and/or caregiver involvement
- Is being spread and adopted more broadly

POLL

What stage is your nomination in?

- I'm still looking for ideas
- I've got an achievement in mind, but haven't started writing yet
- I've started a draft for the nomination
- I've finished a draft for the nomination and looking for tips on a final edit
- I've already submitted my nomination

General tips for writing your nomination

Writing a nomination

- **General Tips**

- Award Category
- Title & Description
- Evidence of Impact
- Sustain & Spread
- Multiple perspectives/voices
- Supporting Materials

- Focus on building a story
 - Include a variety of voices
 - Understand the everyday counts
 - You're not too small or too remote for your voice to be heard
- Review past award winners
- Stick to 100 words limit when filling in the online form
- Check in if you're unsure

Select your award category

Writing a nomination

- General Tips
- **Award Category**
- Title & Description
- Evidence of Impact
- Sustain & Spread
- Multiple perspectives/voices
- Supporting Materials

Eight awards will be given in seven categories:

1. Planning programs and fostering partnerships for healthier communities
2. Optimizing access to interprofessional teams
3. Strengthening collaboration within the interprofessional team
4. Measuring performance to foster improvement in comprehensive care
5. Coordinating care to create better transitions
6. Leadership and governance in a changing environment
7. Clinical innovations to address equity

POLL

At this point, do you think your nomination(s) fits one of the themes?

- Yes, perfectly
- Kind of, it touches on some of the key points
- Not sure yet
- No

Writing your Title & Description

Writing a nomination

- General Tips
- Award Category
- **Title & Description**
- Evidence of Impact
- Sustain & Spread
- Multiple perspectives/voices
- Supporting Materials

Achievement to be recognized (brief title)

- You want your title to stand out – keep it short and to the point.

Brief description of the achievement and why it merits recognition

- Describe why it **fits the category**
- Explain why your achievement is **innovative**

Showing evidence of impact

Writing a nomination

- General Tips
- Award Category
- Title & Description
- **Evidence of Impact**
- Sustain & Spread
- Multiple perspectives/voices
- Supporting Materials

Describe the evidence available to **demonstrate the impact** of this achievement.

- Quantitative or qualitative data
- This can include clinical outcome measures, evaluation results, research findings, etc.
- Send in supporting materials

Look beyond the stats when demonstrating evidence. Consider your results from the human perspective:

- What story do the statistics and measures tell?
- What did your initiative DO for your patients, team and/or community?

Sustain & Spread: Describe action being taken

Writing a nomination

- General Tips
- Award Category
- Title & Description
- Evidence of Impact
- **Sustain & Spread**
- Multiple perspectives/voices
- Supporting Materials

There are 3 questions in the nomination form that address this topic:

1. To what extent does this achievement **offer other teams** new learning, processes and/or resources that can **lead to improvement**?
2. What is the nominee doing to **sustain this achievement and continue to improve** in this area?
3. Describe action taken by this nominee to **spread this achievement more broadly** (i.e. mentoring others, presentations to others, publications, etc.)

Include multiple perspectives / voices

Writing a nomination

- General Tips
- Award Category
- Title & Description
- Evidence of Impact
- Sustain & Spread
- **Multiple perspectives/voices**
- Supporting Materials

Describe the actions taken and evidence available to demonstrate how the nominee **recognized and addressed the needs of their local population.**

Describe action taken by this nominee to **include patients and/or caregivers** in the development, implementation and/or evaluation of the initiative.

Submitting supporting materials

Writing a nomination

- General Tips
- Award Category
- Title & Description
- Evidence of Impact
- Sustain & Spread
- Multiple perspectives/voices
- **Supporting Materials**

All supporting materials must be sent by e-mail to info@afhto.ca by July 12, 2016.

Information that should be included:

- Additional evidence of impact (quantitative and/or qualitative)
- Any media (local or otherwise) coverage about the initiative
- Show how patients/team members/partners/stakeholders have benefited

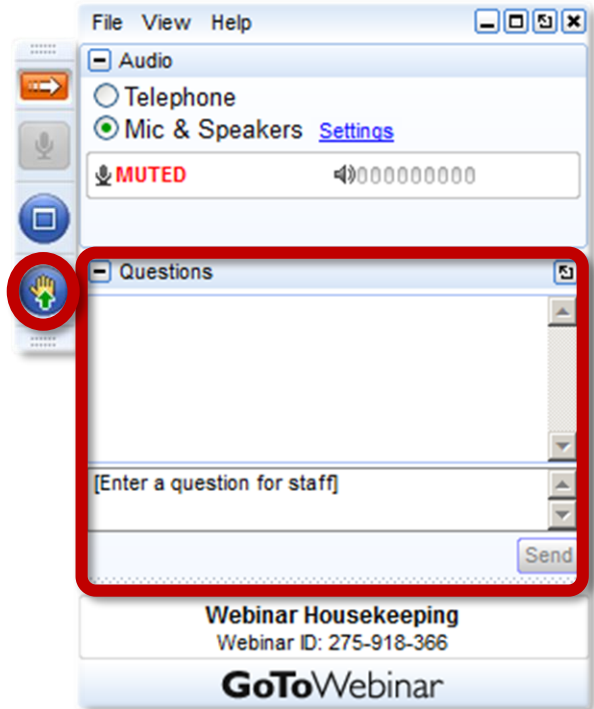
Questions?

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Options:

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Thanks

The deadline to submit nominations is July 12, 2016.

Submit your nomination online:

<https://www.surveymonkey.com/r/AFHTOBrightLights2016>

Resources for submitting your abstract:

- [Nomination guide](#) – includes writing tips and category descriptions
- [Nomination form template](#)

Don't forget to submit your photos by July 29, 2016!